

MA School-Based Medicaid FY18

Quarter 1 Fiscal Year 2018 (07/01/2017 - 09/30/2017)

July 2017							August 2017							September 2017						
Su	M	T	W	Th	F	Sa	Su	M	T	W	Th	F	Sa	Su	M	T	W	Th	F	Sa
						1			1	2	3	4	5						1	2
2	3	4	5	6	7	8	6	7	8	9	10	11	12	3	4	5	6	7	8	9
9	10	11	12	13	14	15	13	14	15	16	17	18	19	10	11	12	13	14	15	16
16	17	18	19	20	21	22	20	21	22	23	24	25	26	17	18	19	20	21	22	23
23	24	25	26	27	28	29	27	28	29	30	31			24	25	26	27	28	29	30
30	31																			

Quarter 2 Fiscal Year 2018 (10/01/2017 - 12/31/2017)

October 2017							November 2017							December 2017						
Su	M	T	W	Th	F	Sa	Su	M	T	W	Th	F	Sa	Su	M	T	W	Th	F	Sa
1	2	3	4	5	6	7				1	2	3	4						1	2
8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9
15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16
22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23
29	30	31					26	27	28	29	30			24	25	26	27	28	29	30
																				31

Quarter 3 Fiscal Year 2018 (01/01/2018 - 03/31/2018)

January 2018							February 2018							March 2018						
Su	M	T	W	Th	F	Sa	Su	M	T	W	Th	F	Sa	Su	M	T	W	Th	F	Sa
	1	2	3	4	5	6					1	2	3					1	2	3
7	8	9	10	11	12	13	4	5	6	7	8	9	10	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28				25	26	27	28	29	30	31

Quarter 4 Fiscal Year 2018 (04/01/2018 - 06/30/2018)

April 2018							May 2018							June 2018						
Su	M	T	W	Th	F	Sa	Su	M	T	W	Th	F	Sa	Su	M	T	W	Th	F	Sa
1	2	3	4	5	6	7			1	2	3	4	5						1	2
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23
29	30						27	28	29	30	31			24	25	26	27	28	29	30

	RMTS Participant List & Calendar deadline
	Medicaid Eligibility File Available
	AAC Claim deadline
	AAC Certification deadline

◊	Cost Report Available
▨	Cost Report deadline
◯	Cost Report Certification deadline

Notes:

Topic: Participant Management

Action: Submit or update RMTS participant list and Calendar

Available: mid Aug to first Friday in September (list is for Q2); mid Nov to first Friday in December (list is for Q3); mid Feb to first Friday in March (list is for Q4)

Deadlines: first Friday in September (Q2 list); first Friday in December (Q3 list); first Friday in March (Q4 list)

*Refer to the Participant Management And Calendar Guides for full details and explanations on the process

Topic: Student Eligibility Matching

Action: Upload and finalize student eligibility file

Available: 7/5 Snapshot (for Q1 AAC) available 7/30; 10/5 Snapshot (for Q2 AAC) available 10/30; 1/5 Snapshot (for Q3 AAC and Cost Report) available 1/30; 4/5 Snapshot (for Q4 AAC) available 4/30. An email will be sent to those designated as Student Eligibility Uploaders in the School Based Medicaid system when the MassHealth state file has been uploaded into the Student Eligibility system and is ready for matching.

Deadline: N/A

*Refer to the Medicaid Eligibility Guide for full details on the Eligibility Matching process

Topic: Administrative Activity Claims

Action: submit quarterly claim. AAC Claims for any quarter of a fiscal year may be submitted for processing on any of the quarterly deadlines, with the final opportunity to file a claim for each fiscal year of October 15 of the following year.

Available: Once RMTS results for a quarter are available (this is typically 20-30 days after the quarter has closed) an email will be sent to those designated as AAC uploaders in the School Based Medicaid system. The email will indicate RMTS results have been calculated and AAC claims for that quarter may now be uploaded.

AAC Deadline: July 15, Oct 15, Jan 15, April 15

AAC Certification Deadline: July 20, Oct 20, Jan 20, April 20

*Refer to the School-Based Medicaid Instruction Guide for Administrative Claims for full details on the claiming process

Topic: Direct Medical Services Cost Report

Action: submit annual cost report

Available: mid-November

Cost Report Deadline: December 31

Cost Report Certification Deadline: January 10

*Refer to School-Based Medicaid Program Instruction Guide for School-Based Cost Report for full details on the Cost Report process